

MARTIN AND MARTIN DALES
PARISH COUNCIL **DRAFT**

MINUTES OF THE PARISH COUNCIL AGM

Date and Time: Tuesday 13th May 2025 7.30pm

Location: Martin Village Hall

Present
Parish Councillors:
Clare Cowen (CC)
Andy Wilkes (AW)
Will Stephenson (WS)
Bobby Neaum (BN)
Stuart Quinn (SQ) Chair
Parish Clerk

Present
10 Parishioners Present
County Councillor Rob Kendrick

Public Session (PS)

Speeding Action Update

A detailed discussion took place with regard to SID speeding records, indicating high levels of speeding through the Village on both entrances to the village and included the following incidents/concerns :

- A child had been involved in a collision near the school
- Parish Councils have limited ability to take action without the agreement of the Road Safety Partnership (RSP) and Lincolnshire County Council (LCC).
- The PC fully supports attempts to reduce the speed limits and improved road conditions.
- The Parish Council have purchased additional speed signs and stickers for bins supplied by RSP.
- Consideration being given to purchase an additional SID
- Road resurfacing is planned in the future by LCC Highways although date not confirmed yet
- Possible increase street lighting which affects policy on speed limits
- Serious concerns about children being walked to school
- Community Speed Watch (CSW) - Newsletter included an article to ask for volunteers
- Concerns that the CSW is an attempt to pass responsibility on to Communities and therefore police enforcement not a priority
- Use of speed vans to be requested
- CC Kendrick has submitted a request for a crossing near the school
- Suggestion of mirrors for exiting the junction near the school

- Suggested use of Village Gates which appear to have worked in other areas

Social Media Presence

The Parish Council are looking into this currently.

Social Media Policy

This is to be put on Website.

Defib Report

The defib was used recently and concerns raised as two sets of pads were in the box, the correct ones and one other set. An investigation was launched to look into the incident and the existence of a set of pads not purchased by the PC and also review the inspection process. Parishioners involved requested a copy of the report. It was confirmed that the defib is on the system. Consideration was also given to whether the code should be on the box.

A parishioner also raised the issue of whether the local care home should contribute when the defib is used

Carried Forward from Previous meeting

	School to be approached re: assisted crossing	WS

Minute Ref	Actions from this meeting	Action by
Parish	County Councillor Kendrick to chase the survey promised by the RSP and request a speed van for Martin. He will also follow up his submission for a crossing near the school. A request was made for an update before the next meeting from Cllr. Kendrick	RK
	Clerk to ensure Social Media Policy is on the website	Clerk
	Defib report to be updated/corrected and sent to those involved in the next few days.	WS
	Councillor to chase cleaning of the second memorial	SQ
7	Audit Papers to be sent – Public Notice Displayed	Clerk
10.1	Latest Asset List to be sent to the full Council	Clerk

10.2	Village Clock to be accessed for valuation	BN
11	Documents to be reviewed and put on the website.	Clerk WJ
12.3	Clerk to write to Planning re: 'mobile' building.	Clerk
13	Clerk to report flytipping again on Fixmystreet	Clerk
14.2	Cllr. to update on Woodland	WJ
14.3	Quotes for painting on playpark	Clerk
14.4	Cllr. to attend Fete meeting on the 17 th June	SQ
14.5	Cllr. to collate stats in the future for action	WJ WS
15.3	All agreed payments to be made	Clerk
15.4.2	Donation payments to be made to the church and Mates	Clerk
15.4.3	Litter picking map and agreement to be drafted	WS Clerk
15.5	Phone for Clerk to be sourced, contract or pay as you go	Clerk
15.6	Work on storage and archiving to continue	Clerk
15.7	Training date to be sent to Monitoring Officer	Clerk
15.8	2 Councillors to ensure they have access to .gov email account by discussing with colleagues on the Council.	BN SQ
Minute Ref		Action By
1	<p>Chair's Annual report</p> <p>The chair read out the annual report. Copy is available on request and it reflected the recent newsletter article.</p> <p>Thanks, given to Clerk for all her hard work</p>	
2	<p>Election of Chair</p> <p>Cllr. Will Jenkins elected as Chair in his absence</p> <p>Nominated by: WS Seconded: AW</p> <p>All Agreed</p> <p>Election of Vice Chair</p> <p>Cllr. Bobby Neaum elected as Vice Chair</p> <p>Nominated by: WS Seconded: CC</p> <p>All agreed</p> <p>BN signed acceptance of office form and chaired the meeting in the absence of the new chair.</p> <p>WJ to sign Acceptance Form on his return</p> <p>Thanks, given to CC for her role as Chair</p>	

3	Apologies WJ and District Councillor Lawrence	
4	Declarations of Interests CC on Mates – funding application	
5	Previous Minutes Accepted as true record Proposed: CC Second: SQ All agreed	
6	District Councillor and County Councillor Cllr. Kendrick gave a review of 2024-2025. County Councillor Report available on Website.	
7	Finance Report and Audit Governance Statement 2024-2025 Clerk explained in detail the audit process and informed the Council that the local auditor has dealt with the accounts and signed them off. Audit papers were available for inspection. The fixed assets and variances forms were explained in detail. Discussion included the updating of the asset list after advice taken from local auditor and discussion with lead councillor which takes into account new and old assets some of which now have little value. Variances to be seen by PC. Agreed: Governance Statement agreed by the Council signed by the Chair Clerk to send papers out to external auditors and variance sheet to PC. Legal Notice to be displayed	Chair/Clerk Clerk Clerk Clerk
8	Co-options - None	
9	Councillor Lead Responsibility Groundwork WJ Woodland WJ Defib Playpark Inspections AW Finance (including grants) CC Parish Events SQ SID Charging and Stats Parishioners All agreed	WJ AW SQ CC
10	10.1 Parish Council Asset List for Audit and Insurance Purposes These are important lists for the purpose of insurance and for valuing the overall assets.	Clerk

	<p>Clerk explained that advice had been sought from WJ and others in compiling and assessing value of assets.</p> <p>Agreed: Clerk to send last draft to the full council</p> <p>10.2 Village Clock to be accessed by Cllr using specialist equipment for valuation purposes</p>	BN
11	<p>Review of Documents for update on website</p> <p>The work on these documents is ongoing.</p> <p>The clerk has bought and sited the new filing cabinet, the old filing cabinet to be used for archives. All documents not need will be shredded.</p>	Clerk WJ
12	<p>Planning</p> <p>12.1 Parishioner's comments have been forwarded to planning for the large house on entry to the village.</p> <p>Action: Already completed</p> <p>12.2 A parishioner had commented on planning permission which may affect the footpath.</p> <p>Agreed: No action for the moment on the footpath</p> <p>12.3 The building on the front garden of the bungalow on exit to the village was discussed again.</p> <p>Agreed: Council to contact Planning and make comment on what seems like a substantial dwelling on entry to the village. Stating that the PC should have at least been consulted as it does not look like a mobile.</p> <p>Proposed: WS Seconded: SQ</p> <p>All Agreed</p>	<p>Clerk</p> <p>Clerk</p>
13	<p>Highways</p> <p>Fix my street report on fly tipping has been followed up.</p> <p>Agreed: Clerk to report again</p>	Clerk
14	Parish Items	
14.1	<p>Grounds Maintenance</p> <p>All happy with the work undertaken.</p>	
14.2	<p>Woodland Update</p> <p>Ongoing – WJ to report at the next meeting</p>	WJ
14.3	<p>Defib and Playpark</p> <p>Agreed: Quotes to be looked into for painting on the play park</p>	Clerk
14.4	<p>Village Fete Sunday 29th June 2025. 12-4pm</p> <p>The next meeting is 17th June in the pavilion.</p> <p>Councillor to attend the planning meeting</p>	SQ
14.5	Speeding	WJ WS

	Proposed date outside of school holidays 24th June 6pm 2025 Agreed: Clerk to send dates to Monitoring Officer Venue to be confirmed.	Clerk
15.8	Emails BN and SQ to ensure that they can access their emails as personal emails will not be used.	BN SQ
16	Agenda Items for the next Meeting None	
17	Dates for 2025-2026 July 1st Martin Dales Village Hall September 2nd Martin Dales November 4th MVH January 6th 2026 MVH March 10th tbc MVH May 5th 2026 MVH	CC Clerk Councillor
	TUESDAY 1st July 2025 7.30 pm Martin Dales Village Hall	

Meeting ended: 9.35pm