MARTIN AND MARTIN DALES PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

Date and Time: Tuesday 7th January 2025 7.30pm

Location: Martin Village Hall

Present	
PC Clare Cowen (CC)	Chair
PC Ben Lilley (BL)	
PC David Busby	Vice Chair
PC Andy Wilkes	
PC Will Jenkins (WJ)	
Parish Clerk	

Present
1 Parishioner
Apologies Received:
PC Chris Greene
PC Will Stephenson

Public Session (PS)		
Carried Forward from Previous meeting		
Emergency Plan	WS	
Restoration of memorials	CC	
Microsoft Teams	WS	
Timtin Light	Clerk NKDC	
Speeding Group	WS	
Asset List Valuations etc	WS Clerk	

Minute Ref	Actions from this meeting	Action by
PS	Clerk and Chair to follow up speeding actions (survey and Cllr.	CC
	Kendrick	Clerk
	Cllr.to meet with focus group	WS
	Check with planning for additional property being built on exit to the village towards Woodhall Spa.	Clerk
8.1.1	Gym equipment and play park to be inspected	AW
8.1.2	Cllr. to check report of fly tipping.	WJ

8.3	Trees to be planted and VAT reclaimed	Volunteers
		Clerk
8.4	Calendars to be delivered to care home.	BL
8.5	Emergency Plan for next meeting	WS
8.6	Clerk to chase progress on memorials	Clerk
8.7	Clerk to contact NKDC again re: additional light	Clerk
8.9	Bus shelter perspex: Cllr to get quotes	WJ
8.10	Clerk to get quotes for 3 bins including fitting.	Clerk
8.11	Beacon to be lit 8 th May 2025 for VE day	WJ
9.2	Monthly payments to be made	Clerk
9.3	Signed Precept request to be delivered to NKDC	Clerk
9.4	Cllr. emails to be enabled for sending	AW
9.5.1	Training session to be arranged	Clerk
9.5.2	Clerk and Cllrs to draft article for the Grapevine.	Clerk WJ CC
9.6.1	Finance Group to meet in August/September 2025	Clerk All
9.7	Microsoft Office to be agended for the next meeting	WS
9.8	Clerk appraisal to take place agreed with Chair and 1 other.	Clerk CC + 1 Cllr(tbc)
11.	Draft 2025-2026 Dates to be distributed	Clerk
Minute Ref	Minute Commentary	Action By
1	Welcome and Public Session	Chair
	1 Parishioner Present	
	Speeding:	
	Speeding.	
	The recorded stats have demonstrated that around 41% of the traffic is speeding and this figure depends on where the SID is located. The Parishioner requested that when the proposed survey is undertaken, it should be in the right location to demonstrate the concerns. One vehicle was recorded as travelling 90mph.	
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	The Chair will contact the Road Safety Partnership about the planned survey(RSP).	CC
	Clerk to look into speed camera costs including ownership etc.	Clerk
	Focus group to meet in the future	WS
	Co-option - None	
2	Apologies: Cllrs. Stephenson and Greene	
3	Declaration of Interests	
4	None Previous Minutes 14 th November 2024	
-	These were accepted as a true record and to be added to website.	Clerk
	Proposed: WJ Second: BL	Clerk
	All Agreed	
5	County and District Councillors - None	
6	Planning	
	A Councillor raised a question about the property being built on the way out of the village towards Woodhall Spa.	Clerk
	Agreed: Clerk to follow up with Planning to check that planning permission is in place.	0.0
7	Highways	
	Speeding already discussed.	WS
	WS to continue with the focus group	
	All Highways concerns can be reported by parishioners and Councillors directly on: https://www.fixmystreet.lincolnshire.gov.uk	
8	Parish Items	
	8.1 Playpark	
	8.1.1 Gym Equipment Maintenance	
	Councillor to check bolts on a regular basis for tightening.	AW
	8.1.2 Fly tipping	
	Councillor to inspect hedges to look for reported fly tipping.	M1
	8.2 Grounds Maintenance	
	All ok any maintenance undertaken to remain with projected budget spend.	
	8.3 Woodland Update	
	All going well. WJ explained that more trees are due to be delivered most of which are the outside trees(boundary).	WJ

Any trees which have died will be replaced.	WJ Clerk
WJ to confirm with Clerk when VAT is to be applied for.	
8.4 Calendar 2025	
BL reported that not all calendars have been sold (half sold).	
Agreed: As previously discussed, donations of remaining calendars to be made to care homes.	BL
It was agreed not to do a 2026 calendar but the PC to consider for 2027. Emergency numbers to be included and possibly include old photos of Martin and Martin Dales.	
Clerk to go to Nat West Bank to pay in cash handed over in the meeting All agreed.	Clerk
8.5 Emergency Plan	
To be added to the agenda for the next meeting.	WS
8.6 Memorials	
Agreed: Clerk to check progress on the second memorial .	Clerk
8.7 Street Light	
The PC are waiting for a response from NKDC	Clerk
Agreed: Clerk to forward email to Chair to follow up again	
8.8 Speeding	
Already discussed	
8.9 Bus Shelters	
Cllr. to continue to obtain a quote for perspex as the supplier is looking at options.	WJ
8.10 Additional Bin	
WJ reported that NKDC rep had agreed to empty and install a bin.	Clerk
Agreed: 3 bins – Woodland, School and Cardyke. Clerk to look into costs. The woodland account will cover the cost of one bin.	Ciona
8.11 VE Day 8 th May 2025	WJ
Agreed: The beacon to be lit by the PC in line with the risk assessment.	
8.12 Clock	
The concerns remain about woodworm around the clock.	
Agreed: No action for the time being.	

9	Clerks Update	
	9.1 Bank Balances as of 4.01.25	
	Current Account: £1889.57	
	Woodland Account: £ 4359.19	
	Business Reserve Account: £ 5889.17	
	9.2 Payments for January 2025	
	Clerk Salary & Exp: £ 388.15	Clerk
	HMRC £ 85.72	
	All Agreed	
	9.3 Precept 2025-2026	
	A general discussion took place taking into account predicted spend and with CPI currently 2.6%. The Clerk had previously distributed proposed costings for the full council to consider. Clerk to submit.	Clerk
	These figures are estimated and may change for the unexpected.	
	Agreed: Precept request to include an increase of 2.5% (CPI).	
	Proposed: CC Second: BL	
	All agreed	
	9.4 Website/emails	
	Transfer almost complete. Only one Councillor has a problem with 'sending' messages.	
	Agreed: Cllr. to seek advice from technician, if unsuccessful Cllr. to approach Clerk to raise a 'ticket' with Cloudnext.	AW
	9.5 Correspondence	
	9.5.1 Monitoring Officer Session.	
	Agreed: to be re-arranged.	Clerk
	9.5.2 Grapevine	
	Agreed: Clerk to draft and distribute. WJ to produce woodland update.	Clerk WJ CC
	9.6 Sub Groups	
	9.6.1 Finance Group have met and notes have been sent out.	
	Agreed: Another meeting should take place in August/September 2025 to include mini-internal audit.	Clerk/all
	9.7 Microsoft Office:	
	On the agenda for the next meeting.	ws
	9.8 Clerk Appraisal	CC
	Agreed: Next meeting to take place in November to include the	Clerk
	Clerk, CC and one other Councillor.	Councillor

10	Additional Agenda Items for the next meeting - None	
11	Next Meeting: TUESDAY 4 TH MARCH 2025	
	7.30 pm	
	Martin Village Hall	
	New dates to be agreed for 2025-2026	

Meeting ended: 8.45pm