

MARTIN AND MARTIN DALES PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

Date and Time: Tuesday 7th January 2025 7.30pm

Location: Martin Village Hall

Present
PC Clare Cowen (CC) Chair
PC Ben Lilley (BL)
PC David Busby Vice Chair
PC Andy Wilkes
PC Will Jenkins (WJ)
Parish Clerk

Present
1 Parishioner
Apologies Received:
PC Chris Greene
PC Will Stephenson

Public Session (PS)		
Carried Forward from Previous meeting		
	Emergency Plan	WS
	Restoration of memorials	CC
	Microsoft Teams	WS
	Timtin Light	Clerk NKDC
	Speeding Group	WS
	Asset List Valuations etc	WS Clerk

Minute Ref	Actions from this meeting	Action by
PS	Clerk and Chair to follow up speeding actions (survey and Cllr. Kendrick	CC Clerk
	Cllr.to meet with focus group	WS
	Check with planning for additional property being built on exit to the village towards Woodhall Spa.	Clerk
8.1.1	Gym equipment and play park to be inspected	AW
8.1.2	Cllr. to check report of fly tipping.	WJ

[illegible]

	<p>The Chair will contact the Road Safety Partnership about the planned survey(RSP).</p> <p>Clerk to look into speed camera costs including ownership etc.</p> <p>Focus group to meet in the future</p>	<p>CC</p> <p>Clerk</p> <p>WS</p>
	Co-option - None	
2	Apologies: Cllrs. Stephenson and Greene	
3	<p>Declaration of Interests</p> <p>None</p>	
4	<p>Previous Minutes 14th November 2024</p> <p>These were accepted as a true record and to be added to website.</p> <p>Proposed: WJ Second: BL</p> <p>All Agreed</p>	Clerk
5	County and District Councillors - None	
6	<p>Planning</p> <p>A Councillor raised a question about the property being built on the way out of the village towards Woodhall Spa.</p> <p>Agreed: Clerk to follow up with Planning to check that planning permission is in place.</p>	Clerk
7	<p>Highways</p> <p>Speeding already discussed.</p> <p>WS to continue with the focus group</p> <p>All Highways concerns can be reported by parishioners and Councillors directly on: https://www.fixmystreet.lincolnshire.gov.uk </p>	WS
8	Parish Items	
	<p>8.1 Playpark</p> <p>8.1.1 Gym Equipment Maintenance</p> <p>Councillor to check bolts on a regular basis for tightening.</p> <p>8.1.2 Fly tipping</p> <p>Councillor to inspect hedges to look for reported fly tipping.</p>	<p>AW</p> <p>WJ</p>
	<p>8.2 Grounds Maintenance</p> <p>All ok any maintenance undertaken to remain with projected budget spend.</p>	
	<p>8.3 Woodland Update</p> <p>All going well. WJ explained that more trees are due to be delivered most of which are the outside trees(boundary).</p>	WJ

	Any trees which have died will be replaced. WJ to confirm with Clerk when VAT is to be applied for.	WJ Clerk
	8.4 Calendar 2025 BL reported that not all calendars have been sold (half sold). Agreed: As previously discussed, donations of remaining calendars to be made to care homes. It was agreed not to do a 2026 calendar but the PC to consider for 2027. Emergency numbers to be included and possibly include old photos of Martin and Martin Dales. Clerk to go to Nat West Bank to pay in cash handed over in the meeting. - All agreed.	BL Clerk
	8.5 Emergency Plan To be added to the agenda for the next meeting.	WS
	8.6 Memorials Agreed: Clerk to check progress on the second memorial .	Clerk
	8.7 Street Light The PC are waiting for a response from NKDC Agreed: Clerk to forward email to Chair to follow up again	Clerk
	8.8 Speeding Already discussed	
	8.9 Bus Shelters Cllr. to continue to obtain a quote for perspex as the supplier is looking at options.	WJ
	8.10 Additional Bin WJ reported that NKDC rep had agreed to empty and install a bin. Agreed: 3 bins – Woodland, School and Cardyke. Clerk to look into costs. The woodland account will cover the cost of one bin.	Clerk
	8.11 VE Day 8 th May 2025 Agreed: The beacon to be lit by the PC in line with the risk assessment.	WJ
	8.12 Clock The concerns remain about woodworm around the clock. Agreed: No action for the time being.	

9	Clerks Update	
	<p>9.1 Bank Balances as of 4.01.25</p> <p>Current Account: £1889.57</p> <p>Woodland Account: £ 4359.19</p> <p>Business Reserve Account: £ 5889.17</p>	
	<p>9.2 Payments for January 2025</p> <p>Clerk Salary & Exp: £ 388.15</p> <p>HMRC £ 85.72</p> <p>All Agreed</p>	Clerk
	<p>9.3 Precept 2025-2026</p> <p>A general discussion took place taking into account predicted spend and with CPI currently 2.6%. The Clerk had previously distributed proposed costings for the full council to consider. Clerk to submit. These figures are estimated and may change for the unexpected.</p> <p>Agreed: Precept request to include an increase of 2.5% (CPI).</p> <p>Proposed: CC Second: BL</p> <p>All agreed</p>	Clerk
	<p>9.4 Website/emails</p> <p>Transfer almost complete. Only one Councillor has a problem with 'sending' messages.</p> <p>Agreed: Cllr. to seek advice from technician, if unsuccessful Cllr. to approach Clerk to raise a 'ticket' with Cloudnext.</p>	AW
	<p>9.5 Correspondence</p> <p>9.5.1 Monitoring Officer Session.</p> <p>Agreed: to be re-arranged.</p> <p>9.5.2 Grapevine</p> <p>Agreed: Clerk to draft and distribute. WJ to produce woodland update.</p>	<p>Clerk</p> <p>Clerk WJ CC</p>
	<p>9.6 Sub Groups</p> <p>9.6.1 Finance Group have met and notes have been sent out.</p> <p>Agreed: Another meeting should take place in August/September 2025 to include mini-internal audit.</p>	Clerk/all
	<p>9.7 Microsoft Office:</p> <p>On the agenda for the next meeting.</p>	WS
	<p>9.8 Clerk Appraisal</p> <p>Agreed: Next meeting to take place in November to include the Clerk, CC and one other Councillor.</p>	<p>CC</p> <p>Clerk</p> <p>Councillor</p>

10	Additional Agenda Items for the next meeting - None	
11	<p>Next Meeting: TUESDAY 4TH MARCH 2025</p> <p>7.30 pm</p> <p>Martin Village Hall</p> <p>New dates to be agreed for 2025-2026</p>	

Meeting ended: 8.45pm