

MARTIN AND MARTIN DALES PARISH COUNCIL

DRAFT MINUTES OF THE PARISH COUNCIL MEETING

Date and Time: Tuesday 12th November 2024 7.30pm

Location: Martin Village Hall

Present
Clare Cowan (CC) Chair
Ben Lilley (BL)
David Busby Vice Chair
Will Stephenson (WS)
Will Jenkins (WJ)
Parish Clerk

Present
6 Parishioners
Apologies Received: Cllr. Wilkes
Cllr. Greene
District Councillor

Public Session (PS)

- 1) Woodhall Spa Rotary Club attended and very kindly donated 2000plus crocus bulbs for planting in the Parish
- 2) Speeding : request for response from Highways and County Councillor

The chair read out the responses from Highways and CC Rob Kendrick

Concerns again included the condition of the road, public safety, speed and the effect on properties, including vibration, caused by heavy vehicles at speed from the early hours in the day. There was a strong feeling that enforcement may be a way forward.

It is hoped that Community Speed watch can be re-established

Agreed: WS to establish a focus group to take this forward.

Carried Forward from Previous meeting		
	Emergency Plan	WS
	Restoration of memorials	CC
	Microsoft Teams	WS
	Timtin Light	Clerk
	Clock	WJ
	Asset List	WS Clerk

Minute Ref	Actions from this meeting	Action by
PS 1	WJ and CC agreed to coordinate the planting of crocus bulbs across the Parish	WJ CC
S 2	WS to coordinate a representative focus group to consider the next steps to include as many groups as possible.	WS
8.1.1	Outdoor Gym to be fitted early December with oversight by Councillors Clerk to make final payment when completed	CC AW Clerk
8.1.2	ROSPA report to be sent to the full Council	Clerk
8.2.1	WJ to speak with DH re: work for 2025.	WJ
8.2.2	Clerk to speak to AW re: fly tipping	Clerk
8..4	Cllr. to approach VHC member to confirm arrangements for the Christmas Fair and selling calendars.	BL
8.7	NKDC to be contacted again re: Tlmtin street lights	Clerk
8.9	Cllr. to get quotes for replacing Perspex in the bus shelters	WJ
9.1	VAT to claimed in January 2025	Clerk
9.2	Clerk to pay all agreed bills	Clerk
9.4	Completion of .gov email account set up.	Clerk
9.5.2	Clerk to chase NKDC re: emptying additional bin	Clerk
9.5.3	All councillors to review LALC training	All
9.6.1	Clerk to confirm date, time and venue for the finance discussion.	Clerk
Minute Ref	Minute Commentary	Action By
1	Welcome and Public Session	Chair
	Co-option - None	
2	Apologies: Cllrs. Wilkes and Greene	
3	Declaration of Interests None	
4	Previous Minutes 12 th November 2024 These were accepted as a true Record Proposed: BL Second: CC All Agreed	

5	County and District Councillors NKDC has a new Chief Executive Kat Marriott and a new Deputy Russel Stone.	
6	Planning None	
7	Highways Speeding – already discussed. All Highways concerns can be reported by parishioners and Councillors directly on: https://www.fixmystreet.lincolnshire.gov.uk	
8	Parish Items	
	<p>8.1 Playpark</p> <p>8.1.1 Outdoor Gym</p> <p>4 pieces to be fitted early December with a user notice supplied by the installer.</p> <p>The location was discussed and the offer made for other Councillors to view the location before fitting. It was finally accepted as the location agreed with the supplier.</p> <p>The supplier said it was not necessary to have a fence around the equipment but it was necessary to have a sign.</p> <p>Proposed: CC Second: BL</p> <p>1 abstention</p> <p>4 agreed</p> <p>AW and CC to coordinate fitting in early December</p> <p>8.1.2 ROSPA/Inspections</p> <p>AW continues to inspect the park.</p> <p>WS requested copy of latest document as the link had expired.</p> <p>Agreed: Clerk to forward a copy to everyone for their records.</p>	<p>AW CC</p> <p>Clerk</p>
	<p>8.2 Grounds Maintenance</p> <p>8.2.1 Agreed supplier is doing a good job and the village is looking good.</p> <p>A general discussion took place which included acknowledgement of the value for money and the good standard of work undertaken by DH.</p> <p>WJ clarified that there is an amount in the woodland account to be spent purely on grounds maintenance for the area.</p> <p>Agreed: PC to honour the offer of two-year contract and an approach made to DH to reduce the quoted increase for 2025 by WJ.</p>	<p>WJ</p>

	<p>Future grounds work on the woodland to be agreed via the Council as it arises.</p> <p>The grounds maintenance work to be reviewed in November 2025 and will include quotes for all grounds maintenance work which could cover the whole parish for an agreed number of years.</p> <p>8.2.2 Fly tipping reported in the park</p> <p>Agreed: Clerk to check with AW if it is still there.</p>	Clerk
	<p>8.3 Woodland Update</p> <p>All going well. Trees due to be delivered and thought being given to creating a path.</p>	WJ
	<p>8.4 Calendar 2025</p> <p>BL showed the finished calendar and some have been sold already. A general discussion took place.</p> <p>Agreed: BL to approach the village hall rep to reach some agreement to enable the PC to sell calendars.</p>	BL
	<p>8.5 Emergency Plan</p> <p>Agreed: Soon to be completed which includes looking at the contents of the emergency box and a response being received from the Village Hall.</p>	WS
	<p>8.6 Memorials</p> <p>CC reported that the Martin Dales memorial has been completed and looks good.</p> <p>The church memorial to be completed as soon as permission has been given from the Council.</p>	CC
	<p>8.7 Street Light</p> <p>The PC are waiting for a response from NKDC</p> <p>Agreed: Clerk to follow up</p>	Clerk
	<p>8.8 Speeding</p> <p>Already discussed</p>	
	<p>8.9 Bus Shelters</p> <p>This is ongoing and quotes are being sought.</p> <p>Agreed: Cllrs. to continue to find quotes</p>	WJ CG
	<p>8.10 Meeting Venue</p> <p>A general discussion took place about involving more parishioners from Martin Dales.</p> <p>Agreed: To include one meeting a year in the Martin Dales Hall in the 2025-2026 meetings – possibly the July 2025 meeting.</p> <p>Dates to be agreed in March 2025.</p> <p>Proposed: BL Second: WJ All agreed</p>	ALL

9	Clerks Update	
	<p>9.1 Bank Balances as of 16th September 2024</p> <p>Current Account: £3547.82</p> <p>Woodland: £1910.05</p> <p>Business Reserve Account: £5875.91</p> <p>Recent bank statement sent to date on PDF to all.</p> <p>Agreed: VAT claim to be reclaimed in January 2025</p>	Clerk
	<p>9.2 Payments for November</p> <p>Grounds Maintenance: £ 280.00</p> <p>£1200.00</p> <p>Clerk Salary: 375.45</p> <p>HMRC 178.22</p> <p>All Agreed</p>	Clerk
	<p>9.3 Printer</p> <p>This has now been purchased as agreed</p>	
	<p>9.4 Website/Emails</p> <p>The Clerk informed the Council that the Webmaster has been replaced.</p> <p>Clerk gave out slips with details on how to log on to emails.</p> <p>Domain created by Aubergine and .gov emails by Cloudnext.</p> <p>Agreed; Clerk to inform the full council when emails change over.</p>	Clerk
	<p>9.5 Correspondence</p> <p>9.5.1 Bin</p> <p>Permission not yet given to fit bin</p> <p>Agreed: Clerk to chase permission</p> <p>9.5.2 Resignation</p> <p>David Fletcher had notified the Clerk of his resignation and the electoral team have been informed. The legal notice has been displayed.</p> <p>9.5.3 LALC Training</p> <p>This has been sent to all Councillors.</p> <p>9.5.4 Code of Conduct Training</p> <p>Confirmation has been received that the Monitoring Team will present the training before the next meeting.</p> <p>6pm on the 7th January 2025.</p> <p>9.5.5 Cemetery Soil</p> <p>Agreed: The clerk to continue to remind gravediggers to remove soil.</p>	Clerk

	<p>9.6 Sub Groups</p> <p>9.6.1 Finance</p> <p>9.6.1.1 Precept</p> <p>To be recommended</p> <p>Discussion planned for Tuesday 26th November 6.30pm. Venue to be Agreed</p> <p>Agreed: . Clerk to send out details of the venue.</p> <p>9.6.2 Woodland</p> <p>Work on going</p> <p>9.6.3 Playpark</p> <p>AW sends regular reports to the full Council</p>	<p>All</p> <p>Clerk</p> <p>Clerk</p> <p>WJ</p> <p>AW</p>
	<p>9.7 Microsoft Office:</p> <p>This will move forward when new emails are 'live'.</p>	<p>WS</p>
	<p>9.8 Code of Conduct</p> <p>Training to take place next year.</p> <p>Agreed: January 7th at 6.00pm Martin Village Hall.</p>	<p>Monitoring Officer</p>
	<p>9.9 Apology Process</p> <p>A general discussion took place.</p> <p>Agreed: From this date onwards any Councillor missing more than 3 meetings for any reason will automatically leave the Council. This would not prevent the Councillor re-applying in the future after an agreed period of time - 1 year.</p> <p>Clerk to add to standing orders.</p> <p>Proposed: WJ Second: WS All agreed</p>	<p>Clerk</p>
10	<p>Agenda Items for the next meeting</p> <p>Precept Dates of meeting for 2025</p>	<p>Clerk</p>
	<p>Date, time and venue for the next meeting</p> <p>6.00pm – 7.30pm Training Session for Parish Councillors only.</p> <p style="text-align: center;">Parish Council Meeting</p> <p style="text-align: center;">7th January 2025 7.30pm Martin Village Hall</p> <p style="text-align: center;">Please note the doors will not open for parishioners before 7.30 pm</p>	<p>All</p>

Meeting ended 9.15