

MARTIN AND MARTIN DALES PARISH COUNCIL

DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON THE

Date and Time: Tuesday 17th September 2024 7.30pm

Location: Martin Village Hall

Present
Clare Cowen (CC) Chair
Ben Lilley (BL)
Chris Greene(CG)
Will Stephenson (WS)
Will Jenkins (WJ)
Parish Clerk

Present
4 Parishioners
Apologies Received: Cllr. Fletcher and Cllr. Wilkes
Not Present: Cllr. Busby

Public Session	
Issues raised:	
(1) Speeding – Request for something to be done – concerns over noise levels, cracks in properties	
Suggestions:	
<ul style="list-style-type: none"> • 20 MPH Speed Limit through the village • 40 reduced to 30mph in parts • Reduce noise by reducing speed • Repair potholes and bumps • Acknowledgement of huge vehicles from various companies • Large vehicles from very early morning to late at night • Extend 20mph limit near the school • Zebra crossing • Use evidence available from the SID 	
(2) A thank you from a Parishioner for everything the Parish Council do for the Parish	
Carried Forward from Previous meeting	
	Emergency Plan
	Restoration of memorials
	Microsoft Teams
	Timtin Light

Minute Ref	Actions from this meeting	Action by
Public Session	Formal Approach again to the County Council raising the continuing serious concerns of Parishioners about speeding and the condition of the roads in the parish.	Clerk
2	Full Council to review Legal Note 5 (formal guidance for Parish Councils via LALC) for Parish Councils and agreement to be reached at the next meeting.	ALL
7	Clerk to contact County Councillor Kendrick with formal request addressing concerns of Parishioners around speeding and the condition of the road through Martin.	Clerk
8.1	Update on repairs to the park and invoice to be requested	Clerk
8.2	WJ to purchase bulbs for planting	WJ
8.3	Invoice to be paid for trees	Clerk
	Refund to be requested	WJ
	Statement to be sent to WJ for refund purposes	Clerk
8.4	Calendars to be ordered	BL
8.6	Memorials to be cleaned and repaired. Clerk to write a letter to the business owner parishioner who has offered to undertake the work.	Parishioner and CC
8.7	Timtin light to be followed up	Clerk
8.10	Landowner to asked to ensure footpath is cut regularly to a minimum of 2 metres width.	Clerk
8.11	Clerk to purchase two remembrance wreaths for laying at the memorials	Clerk
8.12	Christmas tree to be purchased for the Village Hall in time for the Fayre. WJ to speak to DH to compare price.	Clerk WJ
9.2	Clerk to make payments as agreed as detailed in minutes below.	Clerk
9.3	Formal Audit Notice to be displayed	Clerk
9.4	Email .gov addresses to be completed. Clerk to look into the saving of emails folders	Clerk
9.5.1	Clerk to contact NKDC re: additional bin collection	Clerk
9.5.2	Parish Clock to be valued for insurance purposes. Cllr. to try to see if anything can be done to access the clock to have it valued.	CC
9.5.3	Clerk to request additional grit and to approach DB for delivery location.	Clerk DB
9.5.4	Clerk to contact the VHC re: litter picking	Clerk

9.5.5	Clerk to contact the Monitoring Officer to agree a date for training.	Clerk
9.6.1	Finance Group to agree a date for late November Action to be taken to produce consultation document including WS to contact the school and CG and Clerk contact community groups.	Clerk Clerk WS CG
9.6.2	Clerk to look into replacing the printer as planned for in the precept.	Clerk
9.9	Asset lists for audit and insurance to be reviewed by Councillor and Finance Officer in due course.	Clerk/RFO
Minute Ref	Minute Commentary	Action By
1	Welcome and Public Session	Chair
	Co-option - None	
2	Apologies: Cllrs. Wilkes and Fletcher A general discussion took place with regard to the handling of apologies from Councillors. This included emphasising that although absence at times is unavoidable it was important that Councillors regularly attended meetings and these apologies must be recorded in the minutes as accepted or not. Consideration to be given to the Legal Notice 5 for Parish Councils which offers guidance on the 6 th Month rule which for Martin and Martin Dales Parish Council would cover 3 meetings. The Legal Note 5 gives formal guidance on procedures for Parish Councils	All
3	Declaration of Interests None	
4	Previous Minutes 2 nd July 2024 These were accepted as a true Record Proposed: CC Second: BL All Agreed	
5	County and District Councillors – None Present	
6	Planning 6.1 Anaerobic Digester A notification had been received from the Blankney PC, as yet no action is required. All planning is sent to the full Council and full details are available at: North Kesteven Planning on Line portal. https://www.n-kesteven.gov.uk/planningonline Clerk can be contacted directly for clarification/information	

7	<p>Highways</p> <p>The condition of the road in the village and the speed and nature of the traffic was discussed in the public session.</p> <p>Agreed: Clerk to formally contact Councillor Kendrick.</p> <p>All Highways concerns can be reported by parishioners and Councillors directly on:</p> <p>https://www.fixmystreet.lincolnshire.gov.uk</p>	Clerk
8	Parish Items	
	<p>8.1 Playpark</p> <p>AW continues to inspect the park on a regular basis. The ROSPA report has been received.</p> <p>Repairs have been undertaken and an update and invoice are due to be received.</p> <p>Agreed: Clerk to chase the update and invoice for payment</p>	Clerk
	<p>8.2 Grounds Maintenance</p> <p>All going well.</p> <p>As agreed in the precept planning, bulbs to be purchased for further planting.</p> <p>Proposed: WJ Seconded: CC</p> <p>All Agreed</p>	WJ
	<p>8.3 Woodland Update</p> <p>WJ gave the update on the woodland.</p> <p>The weeds on the land have been dealt with.</p> <p>A further grant has been received which will be used for the purchase of further trees for planting.</p> <p>WJ informed the full Council that further trees will need to be sourced to ensure all planting is completed in the future as 2 more orders are needed after this one.</p> <p>Agreed: Clerk to pay invoice for the trees and send bank statement to WJ as soon as possible. WJ to order further trees asap.</p>	WJ Clerk
	<p>8.4 Calendar 2025</p> <p>Agreed: BL to order 75 A4 (£450-£495) to be sold for £6.50.</p> <p>A stall will be requested at the Village Hall Christmas Fayre.</p> <p>Proposed: WJ Seconded: CC</p> <p>All Agreed</p>	BL
	<p>8.5 Emergency Plan</p> <p>WS confirmed that the Village Hall have agreed to be included in the Plan.</p> <p>The contents of the emergency box were reviewed.</p> <p>Cllr. to continue to work on this.</p>	WS

